



2201 Cliff Street SW, Calgary, AB T2S 2G4
Phone: 403-229-1011 Fax: 403-229-4474 Email: info@msofc.ca

The Montessori School of Calgary is seeking a Childcare Worker to complement our fun-loving, educational environment.

Reporting to the School Administrator, the successful applicant will join a small, multidisciplinary team responsible for the supervision, safety and wellbeing of a small group of children 3 & 4 years of age.

About our School:

The Montessori School of Calgary (MSofC) is a well-established, AMI accredited, non-profit school committed to offering authentic Montessori preschool and elementary programs for children ages 3 – 12 and an afterschool daycare service for 3 & 4-year-old children.

MSofC has operated since the mid-1980s and in 2015 received Canadian registered charity status. The school is housed in a Heritage building, the former Cliff Bungalow School, in Calgary, AB.

About the Opportunity:

The Childcare Worker will actively lead the daycare service for 16 children, working cooperatively with our Childcare Assistant and in partnership with our current staff. The successful candidate will oversee the Bambini Care programming, be responsible for modeling and promoting the School's mission, vision and policies within the school and its community. The key responsibilities include, but are not limited to the following:

- Ensure the program operates at all times in compliance with all child care licensing standards Planning, carrying out and assessing developmentally appropriate activities
- Participate in lunch and snack duties, bathroom duties, playground duties
- Share responsibility for maintaining program equipment in good repair; assist with toy/equipment disinfecting
- Share responsibility for maintaining and organizing the play environment and storage area
- Engage in positive collaboration with the Montessori program
- Participate in regular fire drills and other emergency procedures
- Participate in ongoing professional development

Skills and Experience

- Minimum Child Development Worker Certification (Child Development Supervisor or a BEd an asset)
- Police reference check screening with vulnerable sector search
- Standard Child Care First Aid and CPR/AED Level B certification
- Up to Date Immunizations
- Minimum two-year experience working with young children
- Understanding of the stages of child development and theories of development
- Strong organizational and time management skills
- Excellent communication skills
- Desire to work collaboratively with staff, children and their families
- Proven ability to work both independently and flexibly in a team setting
- Familiarity with a Montessori environment and French is an asset



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Montessori School of Calgary offers:

- Competitive wage and benefits package \$18 - \$22/hour
- 2 weeks paid vacation in December and 2 weeks paid vacation in March
- Term contract September through mid June, Summer employment negotiable
- Professional development opportunities
- Supportive, respectful and fun work environment with a genuine commitment to Montessori principles

Hours: 11:15am – 5:45pm

Please submit your resume in confidence to:

Email: patti.vanzeyl@msofc.ca

Subject line: Childcare Worker

Please note only candidates selected for an interview will be contacted. We thank all who apply for their interest in the Montessori School of Calgary.