



ADMISSION PROCEDURE





Admission Procedure

The Montessori School of Calgary is committed to developing the academic, emotional, social and physical growth of children so they may become self-directed learners, flexible thinkers and creative problem solvers. Primary and Elementary classes are multi-aged and multi-graded and are based on specific planes of development. The Primary program is for children ages 3-6, and the Elementary program is for children ages 6-12.

Children remain in the same classroom for approximately three years under the guidance of a specially trained AMI guide. Each classroom is carefully prepared to meet the individual characteristics and needs of the child at that age. In our peaceful environment with purposeful work children develop a life-long love of learning fueled by their inner curiosity and self-initiative.

Primary (Casa) Program

Students begin at 3 years of age and remain in the Primary program until completion of the Extended Day (age equivalent to Kindergarten) and then move into the Elementary program.

Half Day - 3 and 4 Years of Age

The Montessori School of Calgary Primary program is open to all children. The child must be 3 years of age to begin year one of our program. Children must be toilet-trained when they start school.

Extended Day - 5 Years of Age

The Montessori School of Calgary Extended Day program is a full day experience for 5-year-old children.

Enrollment in each of the program years is open to all students if space permits however due to the unique nature of the Montessori classroom prior experience is preferred.

Elementary Program - Grade 1 to Grade 6

The Montessori School of Calgary Elementary program is open to all students. The Elementary program is a hands on, process learning environment that builds on children's skills. For this reason, Montessori experience is a strong asset.

Admission to the Montessori School of Calgary is based on ensuring the school is the right fit for your child and your family and not on student testing.



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1. New Family Information Session

If you would like to find out more about the Montessori School of Calgary, please send a request to attend our New Family Information Session by emailing admissions@msofc.ca. These sessions are held four times throughout the year. Please be sure to include your child's full name, date of birth and your contact information.

During the one-hour information meeting, the Montessori philosophy and methodology is explained in detail. There is no fee associated with attending this event.

2. Classroom Observation

Classroom observations allow parents to see children working and interacting in our Montessori community. Observations are half an hour in length and are scheduled on Tuesdays, Wednesdays and Thursday mornings from 9-930 am. These take place throughout the year after Thanksgiving weekend. Following the classroom observation, parents are invited to meet with the Montessori School of Calgary School Administrator, to share their insights and ask questions. An appointment is necessary – please email admissions@msofc.ca

3. Application

Please complete the Application for Admission form and send to the Montessori School of Calgary by mail or drop off at:

2201 Cliff Street SW Calgary, AB T2S 2G4

This application can be found on our website, www.montessorischoolofcalgary.com under the Admissions tab.

The application should include:

- Application for Admission
- Copy of the child's birth certificate
- \$100 non-refundable application fee, cheque or cash

4. School Visit with Principal

The school visit with our Principal is an informal meeting for you and your child and allows your child a chance to become familiar and comfortable at the Montessori School of Calgary.



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5. Letter of Acceptance

The Montessori School of Calgary acknowledges receipt of your application and the processing of your application fee within one week of receiving the completed application at the school. Please note that MSofC practices rolling admissions and children may be accepted throughout the school year for programs beginning in the following January or September. If classes are full, prospective students are put on a waiting list as returning students are given priority. The final placement is made through recommendations and observations by the administration and teaching staff and the School Administrator will make the final decision regarding student enrollment.

6. New Family Orientation

New Family Orientation is held annually in the spring for all children new to the school. During the presentation the Montessori School of Calgary guides provide an outline of the daily routine of our Montessori classroom, and how parents can best prepare themselves and their child for school in the fall. This also allows parents the chance to ask any questions and to meet their child's guide.

7. Classroom Visits

In late August or early September, (December for the January intake) you and your child are invited to meet with your child's guide in their classroom prior to the start of the school year. When the guide meets the child in their classroom environment this helps to alleviate any anxiety and ensures a smooth transition for the entire family into the Montessori School of Calgary community.

Montessori School of Calgary Events

All prospective applicants to the Montessori School of Calgary are encouraged to attend our school community events including our annual Fall Fair and Winter Carnivale as well as our Parent Education Workshops offering an opportunity to foster a deeper understanding of Montessori methodology.

Registration at these events is required and by providing us with your email at the outset a formal invitation/reminder will be sent to you.

Elementary Student for a Day

We invite prospective Elementary students to experience the Montessori School of Calgary from a student's perspective. Visits are scheduled October through May and children spend a full day attending class, connecting with fellow students, touring facilities and chatting with guides. To register please contact admisisons@msofc.ca