



2201 Cliff Street SW, Calgary, AB T2S 2G4
Phone: 403-229-1011 Fax: 403-229-4474 Email: info@msofc.ca

Level 2 Early Childhood Educator (0.5 FTE 20 hrs per week)

Montessori School of Calgary

Start: January 3, 2021

Position Overview:

Reporting to the Head of School, MSofC is accepting applications for an enthusiastic, fun loving and experienced **Early Childhood Educator**, beginning January 3, 2021. The successful applicant will join a small, multidisciplinary team responsible for the supervision, safety and wellbeing of a group of students in the preschool and elementary program.

Hours are from 12:30 – 5:30pm.

Founded in 1983, Montessori School of Calgary is an independent school and not-for-profit corporation, housed in a heritage building, the former Cliff Bungalow School in downtown Calgary, AB. The primary program is an Association Montessori Internationale (AMI) accredited program, committed to AMI Montessori standards and principles.

About the Opportunity:

The key responsibilities include, but are not limited to the following:

- Ensure childcare at lunch and after school operates at all times in compliance with childcare licensing standards
- Share responsibility for maintaining program equipment in good repair and organized
- Assist children within the classrooms, at hand washing sinks, bathrooms or other areas of the school
- Participate in regular fire drills and other emergency procedures

Skills and Experience:

- Minimum Level 2 Early Childhood Educator Certificate
- Have a police information check with vulnerable sector verification completed within the past 3 months
- Standard Child Care First Aid and CPR/AED Level **C** certification an asset
- Minimum two-year experience working with young children
- Demonstration of an ability to redirect/resolve behaviour issues
- Understanding of the stages of child development and theories of development
- Strong organizational and time management skills and excellent communication skills
- Desire to work collaboratively with staff, children and their families
- Proven ability to work both independently and flexibly in a team setting

Montessori School of Calgary offers:

- Competitive wage at \$18 - \$20/hour depending upon experience and qualifications
- This is a term contract January 2021 through June 2021. Summer employment and additional hours negotiable. **Hours are from 12:30 – 5:30pm.**

Please submit your resume in confidence to: **Email:** patti.vanzevl@msofc.ca

Please note only candidates selected for an interview will be contacted. We thank all who apply for their interest in the Montessori School of Calgary.