



2201 Cliff Street SW, Calgary, AB T2S 2G4
Phone: 403-229-1011 Fax: 403-229-4474 Email: info@msofc.ca

Position Available: 0.5 FTE Special Education Aide

Start date: January 11, 2021

Application closing date: December 30, 2020.

Position Overview:

Reporting to the Head of School, the Special Education Aide will join a small, multidisciplinary team responsible for working one-on-one with an individual student with special educational needs. The successful candidate will provide behavioural management support and has demonstrated competency creating and maintaining meaningful relationships with children as well as working collaboratively with classroom teachers to ensure goals are met effectively.

Founded in 1983, MSofC is committed to our mission of providing exceptional and authentic Montessori educational experiences for students aged 3-12 years of age spanning preschool to grade 6 Montessori and Alberta Education curricula.

Montessori School of Calgary is an independent school and not-for-profit corporation, housed in a heritage building, the former Cliff Bungalow School in downtown Calgary, AB.

Qualifications and Requirements:

- Education Assistant Certificate (minimum 1-year post-secondary program)
- Police information check with vulnerable sector verification completed within the past 6 months
- Standard Child Care First Aid and CPR/AED Level B certification an asset
- 3 – 5 years' experience working in a school or childcare setting
- Provide evidence of successful collaboration with teachers and/or educational leaders
- Strong knowledge of working with behavioural support plans
- Exemplary professionalism, organizational talent and excellent listening and communication skills
- Proficiency in effective problem solving and managing adverse situations effectively
- Proven ability to work both independently and flexibly in a team setting

Montessori School of Calgary offers:

- \$22 per hour
- This is a term contract January through mid-June, Summer employment and additional hours negotiable
- Supportive, respectful and fun work environment with a genuine commitment to Montessori principles

Hours: **8:00am – 12:30pm to begin January 11**

Please submit your resume in confidence to:

Email: patti.vanzeyl@msofc.ca

Subject line: Special Education Aide

We appreciate all applications, however only those candidates selected for an interview will be contacted.